



YEA PRIMARY SCHOOL

Excursions & Camps Policy

Registration Requirement 4.1 (a) ii

AIMS

- To provide direct learning experiences for students.
- To supplement programs in the Victoria Curriculum.

BROAD GUIDELINES:

- Curriculum Activities Fee will pay for excursions
- School funds are not to be used to subsidise camps
- Parents will be informed about all excursions
- Camp organisation must satisfy all DEECD requirements
- School Council must endorse overnight camps
- Camps involving aquatic activities require supervision by suitably qualified teachers
- First aid requirements must be taken on all excursions
- The teacher in charge will take fully completed Medical Consent and Authorisation Forms for each participant on excursions
- A mobile phone must be carried on any excursion leaving the school grounds
- A car must be taken on overnight camps
- Overnight excursions require a ratio of 1:10
- Day excursions require a ratio of 1:20
- Adventure excursions require different ratios – as per Schools of the Future Guidelines

IMPLEMENTATION

1. Teachers will plan for no more than 5 day excursions or visiting artists for the year with a maximum of two in any term.
2. Overnight excursions will be as follows:
 - i. Grade 5/6 - 4/5 days.
 - ii. Grade 3/4 - 2/3 days.
 - iii. Foundation/1/2 - overnight
3. A Profit and Loss statement must be completed for all camps, excursions and visiting artists where there is a cost involved.

Date Ratified at School Council _____ Principal signature _____

S.C. President signature _____ Next Review Date _____